

MEMO

TO: Mayor Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief Randal Stone

DATE: January 17, 2013

RE: Fire and Ambulance Responses

For this week's period: January 10, 2013 - January 16, 2013
our Department has responded to the following:

Fire Calls

Motor Vehicle Accidents / Hazardous Conditons	3
Emergency Medical Assist	10
Malicious False Calls	1
Automatic Alarms / Investigations	3
Service Calls	1
Hazardous Conditions	8
Rescue	0
Structure Fire	0

26

Fire Calls 26

Ambulance Calls 41

Mutual Aids into the City 12

Randal Jay Stone
Assistant Fire Chief

BUILDING INSPECTOR'S COMPLAINT REPORT: 01/15/13

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
1/10/13		SOUTH CATHERINE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KB		CORRECTIVE ACTION IN PROCESS	
1/10/13	73	SALLY AVE	ROOF LEAK	KB		CORRECTIVE ACTION IN PROCESS	
1/10/13	376	MARGARET ST	WATER SHUT OFF	CB		CORRECTIVE ACTION IN PROCESS	
1/10/13	5007	SOUTH CATHERINE ST	PROPERTY IN POOR CONDITION (ABANDONED)	KB		CORRECTIVE ACTION IN PROCESS	
1/11/13	20	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	
1/11/13	30	MILLER ST	ICY AREA ON SIDEWALK	CB	SIDEWALK PASSABLE, WARM TEMPERATURES	NO CORRECTION REQUIRED	
1/11/13	32	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	
1/11/13	77	BRINKERHOFF ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	
1/11/13	5103	NORTH CATHERINE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
1/2/13	177	BROAD STREET	SIDEWALK NOT PASSABLE	CB	VIOLATION NOTICE ISSUED	CORRECTED	
1/3/13	72	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTED	1/14/13
1/3/13	92	COURT ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTED	1/9/13
1/4/13	11	BROAD STREET	DRIVEWAY NOT PLOWED	CB	VIOLATION NOTICE ISSUED	CORRECTIVE ACTION IN PROCESS	
1/4/13	303	CORNELIA STREET	SIDEWALK NOT PASSABLE TO GET TO CROSSWALK SIGN	CB	VIOLATION NOTICE ISSUED	CORRECTED	
1/7/13	2	MARGARET STREET	SIDEWALK NOT PASSABLE	CB	CITY NOTIFIED	CORRECTED	
1/7/13	8	MARGARET ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VERBAL NOTICE OF VIOLATION	CORRECTED	1/8/13
1/7/13	20	LAFAYETTE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	JM	VIOLATION NOTICE ISSUED, FAXED TO DPW	CORRECTIVE ACTION IN PROCESS	
1/8/13	103	CHAMPLAIN ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED, FAXED TO DPW	CORRECTED	1/8/13
1/8/13	301	CORNELIA ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VERBAL NOTICE OF VIOLATION	CORRECTED	1/9/13

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
12/28/12	38	RILEY AVE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTIVE ACTION IN PROCESS	
12/28/12	45	WALL ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VERBAL NOTICE OF VIOLATION	CORRECTED	1/8/13



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

January 11, 2013

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval for a three police officers to travel to New York City, NY from 01/22/13 to 01/24/13 for "A Prosecutor Meeting with NYC District Attorney and the NYC Drug Task Force Investigations unit." The cost should not exceed \$1,824.00 and will be paid out of the Asset Forfeiture fund.

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls



TRAVEL REQUEST AUTHORIZATION

TO: DEPARTMENT LIAISON COUNCILOR

Permission is hereby requested for:

Of Police to travel to New York City
Department Location
For Prosecutor meeting with DA and Drug
Task Force Investigators NYC.
Conference/Seminar Name
On Jan 22nd - Jan 24th 9-5
Date (include travel days) Hours (include travel days)

PLEASE ATTACH PROGRAM AND OTHER LITERATURE, AND BACK UP FOR COSTS.

ESTIMATED COSTS:

	Mileage/gas	<u>100-</u>
(204)	Hotel	<u>1224-</u>
(71)	Meals	<u>500-</u>
	Registration	<u>/</u>
	Other	<u>/</u>

PERSONNEL COST (REPLACEMENT, OVERTIME)

TOTAL 1824-

Department budget code to be expended 13121

Date 1/11/13

Department Head [Signature]

AUTHORIZATION:

Pursuant to the authority granted me under The City of Plattsburgh Common Council Resolution dated _____, I do hereby authorize the above travel as requested.

Date: _____

Councilor/Dept liaison

Mayor

*Note: This authorization and supporting receipts must be attached to the travel voucher claiming reimbursement for expenses per CC resolution dated February 1989.



Plattsburgh, New York

Building and Zoning Department
41 City Hall Place
Plattsburgh, NY 12901
Ph: 518-563-7707
Fax: 518-563-6426

January 11, 2013

Honorable Mayor Donald Kasprzak
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Re: Northern Adirondack Code Enforcement
Officials Education Conference, Lake Placid, New York

Dear Mayor Kasprzak and Councilors:

Permission is requested for Joseph McMahon, Building Inspector, Kyle Burdo, Housing Code Inspector and Claude Bouchard, Municipal Code Inspector, to attend the Northern Adirondack Code Enforcement Officials Education Conference on March 4, 5, 6 and 7, 2013 in Lake Placid, New York. This educational conference provides mandatory training hours to retain Code Enforcement Certification, at a cost not to exceed \$1,038.00.

Sincerely,



Joseph McMahon
Building Inspector

CC: City Chamberlain

JM/dj

NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION

(Members from Clinton, Essex, Franklin, Hamilton, Lewis, St. Lawrence, Saratoga, Warren, and Washington Counties)

INVOICE

January 7, 2013

INVOICE No: NY0009462 - 2013

Payable To:

NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION

2693 Main Street

Lake Placid NY 12946

Phone: 518-523-9518

Fax: 518-523-9277

Attendee:

JOSEPH MC MAHON

41 CITY HALL PLACE

PLATTSBURGH NY 12901

Attendance at The

Northern Adirondack Code Enforcement Officials Education Conference

March 4-7, 2013

\$240.00

TOTAL AMOUNT DUE

\$240.00

PLEASE MAKE CHECKS PAYABLE TO:

NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION

TAX ID: 14-1802502

NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION

(Members from Clinton, Essex, Franklin, Hamilton, Lewis, St. Lawrence, Saratoga, Warren, and Washington Counties)

INVOICE

January 4, 2013

INVOICE No: NY0009463 - 2013

Payable To:

NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION

2693 Main Street

Lake Placid NY 12946

Phone: 518-523-9518

Fax: 518-523-9277

Attendee:

KYLE BURDO

41 CITY HALL PLACE

PLATTSBURGH NY 12901

Attendance at The

Northern Adirondack Code Enforcement Officials Education Conference

March 4-7, 2013

\$240.00

TOTAL AMOUNT DUE

\$240.00

PLEASE MAKE CHECKS PAYABLE TO:

NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION

TAX ID: 14-1802502

NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION

(Members from Clinton, Essex, Franklin, Hamilton, Lewis, St. Lawrence, Saratoga, Warren, and Washington Counties)

INVOICE

November 30, 2012

INVOICE No: NY0010740 - 2013

Payable To:

**NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION
2693 Main Street
Lake Placid NY 12946
Phone: 518-523-9518
Fax: 518-523-9277**

Attendee:

**CLAUDE BOUCHARD
41 CITY HALL PLACE
PLATTSBURGH NY 12901**

Attendance at The

**Northern Adirondack Code Enforcement Officials Education Conference
March 4-7, 2013**

\$240.00

TOTAL AMOUNT DUE

\$240.00

PLEASE MAKE CHECKS PAYABLE TO:

NORTHERN ADIRONDACK CODE ENFORCEMENT OFFICIALS ASSOCIATION

TAX ID: 14-1802502

Keith Herkalo

From: "Stone, Randal" <stoner@cityofplattsburgh-ny.gov>
To: "Kasprzak, Donald M." <kasprzakd@cityofplattsburgh-ny.gov>
Cc: <t.carp@live.com>; "Jim Calnon" <jcalnon@westelcom.com>; "Herkalo, Keith" <herkalok@cityofplattsburgh-ny.gov>; <chris_jackson2007@yahoo.com>; <gergram@verizon.net>; <cccase51@gmail.com>; <mtiffer@verizon.net>
Sent: Tuesday, January 15, 2013 10:27 AM
Attach: Special Needs Conference.pdf
Subject: Continuing Medical Education
Mayor & Councilors,

On January 26, 2012 Special Needs Conference will be held discussing the following topics. Patients with Bipolar Disorder, Working with the Hearing Impaired, Wound Care in the non-ambulatory Patient, Abuse of the Elderly, Preemie Care / Imminent Birth in the Field, and Dementia in the Difficult Patient. The Special Needs Conference will be held at Keeseville Fire Department, 8 Pleasant Street between 08:00 and 16:00 hours. Lunch will be provided by the host Fire Department and the Conference Registration Fee will be paid by the City Fire Department (Registration Cost \$20 per firefighter). I would like to send eight Officers or Firefighters who need CME credits. This conference qualifies for 6 CME (Continuing Medical Education) credits and our EMT's and AEMT's require 12 CME credits per year. I have attached the flyer that describes the Special Needs Conference.

Note: The next Common Council Meeting is set for January 31, 2013 so action would have to be taken on January 17, 2013.

Randal Jay Stone
Assistant Fire Chief
City of Plattsburgh

1/15/2013

\$20.00 PRE-REGISTRATION

\$30.00 AT THE DOOR



Patients with Special Needs Conference V

YNF Conference will be held at:

*Keesville Fire
Department
8 Pleasant Street
(518) 834-9053*

*on
January 26th, 2013
0800 - 1300 hrs*

*EMS CME's offered again
this year!!*

**\$20.00 PRE-
REGISTRATION
\$30.00 AT THE
DOOR**

Kent Faus—Coordinator
802 Shingle Street
Morrisonville, NY 12962
(518) 802-0877
(518) 293-1469
Kentfaus@hotmail.com

Allison Poupore—Education
1331 Clinton Mills Road
Chenango, NY 12923
(518) 534-2805
Alsn7504@yahoo.com

This years Conference will feature the same expert and professional speakers you've come to expect. Topics to be discussed this year include:

"Patients with Bipolar Disorder"

Nancy Scanlon / Plattsburgh State

"Working with the Hearing Impaired"

Erin Burke / Saranac Central School

"Wound Care in the non-ambulatory Patient"

Dr. Frank Szmalc / Syracuse VA

"Abuse of the Elderly"

Rich Holcomb / Martha Gulley / CC Dept of Social Services

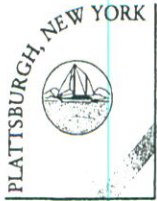
"Premie Care / Imminent Birth in the Field"

Bridget Sarazen / CNM

"Dementia in the Difficult Patient"

ReaAnne McLaughlin / Pine Harbour Assisted Living

As always, lunch will be provided and we hope you have enjoyed the high quality of lecturers we strive to bring you each and every year. If you have any suggestions for future lectures, please let one of the staff know and we'll to make it happen.



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor Donald M. Kasprzak

FROM: William J. Treacy, P.E., Manager 

RE: Unpaid Final Bill Account Write-off

DATE: January 15, 2013

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from ***October 1, 2011 to October 31, 2011.*** The approximate amount of the write-off will be \$1,927.71. The percentage of write-offs for this period is .21%.

Sales for this time period were \$908,412.79.

Payments on final accounts for this time period were \$2,918.07.

This write-off of unpaid bills represents 8 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$50.00 – 2 customers
\$50.01 to \$100.00 – 2 customers
\$300.01 to \$350.00 – 2 customers
\$911.04 – 1 customer (Michele's of New York Restaurant)

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Final Bill Account Write-off